**Learner Assessment Submission and Declaration**

When submitting evidence for assessment, each learner must sign a declaration confirming that the work is their own.

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| Learner name:Ece Tekagac | | Assessor name: **Ms Abdi** | |
| Issue date:  **Wednesday 6th September 2023** | Submission date:  **Friday 22nd September 2023** | | Submitted on:  Friday 22nd September 2023 |
| Programme: **BTEC Level 3 in Creative Digital Media Productions** | | | |
| Unit: **Unit 4 – preproduction portfolio** | | | |
| Assignment reference and title: Understand the requirements of pre-production of a digital media product | | | |

Please list the evidence submitted for each task. Indicate the page numbers where the evidence can be found or describe the nature of the evidence (e.g. video, illustration).

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| **Task ref.** | **Evidence submitted** | **Page numbers or**  **description** |
| **P1** | Explain the requirements of finance, logistics and adherence to Jodes of practice and regulation for planning and delivering a specific media product. | **2** |
| **P2** | Explain the documentation, formats and functions of pre-production processes for a specific digital media product. | **3** |
| **M1** | Analyse the requirements of finance, logistics and adherence to codes of practice and regulation for planning and delivering one type of specific media product. | **2** |
| **M2** | Analyse the pre-production documentation and format and function of pre-production processes used for the planning and delivery of a specific digital media product. | **3** |
| **D1** | Evaluate the extent to which pre-production requirements, processes and documentation contributes to the success of planning and delivering a specific digital media product. | **4** |
| **D2** |  |  |
| Additional comments to the Assessor: | | |

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| **Learner declaration**  I certify that the work submitted for this assignment is my own. I have clearly referenced any sources used in the work. I understand that false declaration is a form of malpractice.  Learner signature: Date:26/09/23 |

